

# **ORDINARY MEETING**

# **MINUTES**

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**THURSDAY 28TH MARCH 2024**

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**WARREN SHIRE COUNCIL**  
Minutes of the Ordinary Meeting of Council  
held in the Council Community Room, 115 Dubbo Street Warren  
on Thursday 28th March 2024 commencing at 8:54 am

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**Present:**

<b>COUNCILLORS</b>	MJ Quigley	Chair
	HJ Druce	
	GJ Whiteley	
	SJ Derrett	
	RA Jackson	
	DJ McCloskey	
	KL Walker	
<b>STAFF MEMBERS</b>	G Woodman	General Manager (GM)
	B Pascoe	Divisional Manager Finance & Administration (DMFA)
	S Otieno	Divisional Manager Engineering Services (DMES)
	M Stephens	Manager Health and Development Services (MHD)
	J Burtenshaw	Executive Assistant (EA)

**ACKNOWLEDGEMENT OF COUNTRY**

The Acknowledgement of Country was made by the Mayor.

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**APOLOGIES AND APPLICATIONS FOR A LEAVE OF ABSENCE BY COUNCILLORS**

Apologies were tendered on behalf of Councillor Van Eldonk, Councillor Kinsey, Councillor Taylor and Councillor Brewer who were absent due to external commitments, and it was **MOVED** Druce/McCloskey that the apologies be accepted and a leave of absence for the members concerned be granted.

**Carried**  
**58.3.24**

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**CONFIRMATION OF MINUTES**

**MOVED** Jackson/Whiteley that the Minutes of the Ordinary Meeting of Council held on Thursday, 22nd February 2024 be adopted as a true and correct record of that Meeting.

**Carried**  
**59.3.24**

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**DISCLOSURES OF INTERESTS**

Councillor Derrett declared a non-pecuniary and less than significant interest in the Reports of Committees Section, Airport Operations Committee Meeting Minutes of the 6th March 2024. Councillor Derrett will continue to be involved with the matter.

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## MAYORAL MINUTE(S)

Nil.

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## REPORTS OF COMMITTEES

### Water and Sewerage Committee

(C14-3.24)

**MOVED** Druce/Walker that the Minutes of the Water and Sewerage Committee Meeting held on Tuesday, 5th March 2024 be received and noted and the following recommendations be adopted:

#### Item 6.1 Warren Shire Council IWCM Strategy Document

(W1-1, W2-1, W3-1, W4-1, S5-1)

That:

DMES – A  
Chk Lst

2. Subject to funding approval by DCCEEW, Council proceed with the development of the Integrated Water Cycle Management (IWCM) Strategic planning document as per the NSW Public Works proposal; and

DMFA – N

3. Council approve up to \$60,000 be provided as its contribution to the development of the IWCM Strategic planning document.

#### Item 6.2 Warren Shire Council Drought Preparedness (W1-1, W2-1, W3-1, W4-1, S5-1)

DMES – A  
Chk Lst

2. Council monitor drought conditions, review water restrictions imposed by neighbouring Councils on the Macquarie River and impose water restrictions as required.

**Carried**  
**60.3.24**

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### Showground/Racecourse Committee

(C14-3.2)

**MOVED** Druce/Whiteley that the Minutes of the Showground/Racecourse Committee Meeting held on Tuesday, 5th March 2024 be received and noted.

**Carried**  
**61.3.24**

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### Airport Operations Committee

(C14-3.12)

**MOVED** McCloskey/Walker that the Minutes of the Airport Operations Committee meeting held on Wednesday, 6th March 2024 be received and noted and the following recommendations be adopted:

#### Item 5.2 Airport Operational Manual Update

(A2-1)

That:

DMES – A  
Chk Lst

2. The Draft Aerodrome Manual be implemented on a trial basis with a review to be carried out at the next meeting of the Committee.

**Carried**  
**62.3.24**

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## REPORTS OF COMMITTEES

CONTINUED

### Internal Audit and Risk Management Committee

(A1-3.1)

**MOVED** Derrett/Jackson that the Minutes of the Internal Audit and Risk Management Committee Meeting held on Wednesday, 6th March 2024 be received and noted.

Carried  
63.3.24

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### Roads Committee

(C14-3.28)

**MOVED** Whiteley/Jackson that the Minutes of the Roads Committee meeting held on Monday, 18th March 2024 be received and noted and the following recommendation be adopted:

#### Item 5.1 Traffic Counter Summary and Trends

(F8-9.9)

DMES – A  
Chk Lst

The traffic counter trends information now be provided to the Roads Committee only and the summary of traffic counter information for AADT and the percentage of heavy vehicles be provided directly to Council each month.

Carried  
64.3.24

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### Plant Committee

(C14-3.8)

**MOVED** McCloskey/Whiteley that the Minutes of the Plant Committee meeting held on Monday, 18th March 2024 be received and noted and the following recommendation be adopted:

#### Item 6.2 Proposed Capital Purchases 2024/2025

(P2-1)

That:

DMES – N

1. Subject to the final budget of \$867,823.07 for 2024/2025 being approved by Council that the proposed capital purchases for Light Vehicle Replacement and Heavy Vehicle Replacement as detailed within the report be approved for commencement of a Plant Replacement Program commencing 1st July 2024;
2. Lower priority plant replacement be Plant 90 Isuzu FRR60 Medium and Plant 102 – Forklift TCM FD25T3K to ensure reserve budgets are appropriate for the year.

#### Item 7.1 Replacement Second-hand 6x4 Prime Mover Truck

(P2-1)

DMES – A  
Chk Lst

That the purchase of a used 2019 Mack Superliner 6x4 Prime Mover Truck Registration XN74ML VIN 6FMT14H83KD811059, build date 6/2019 for \$257,400.00 inclusive of GST from Wagga Trucks be approved by Council.

Carried  
65.3.24

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### Manex

(C14-3.4)

**MOVED** Derrett/Walker that the Minutes of the Manex Meeting held on Tuesday, 19th March 2024 be received and noted.

Carried  
66.3.24

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**DELEGATES REPORTS**

**Item 1 Warren Interagency Support Services (C3-9)**

**MOVED** Derrett/Jackson that the Minutes of the Warren Interagency Support Services Meeting held on Thursday, 15th February 2024 be received and noted.

**Carried  
67.3.24**

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**POLICY**

**Item 1 Investment Policy – Review March 2024 (P13-1, I3-1.15)**

DMFA – A  
Chk Lst

**MOVED** Druce/Derrett that Council approve the reviewed Investment Policy with minor alterations as listed in the report detail, as required to comply with regulatory or other requirements impacting the Policy in use or application.

**Carried  
68.3.24**

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**GENERAL MANAGER'S REPORTS**

**Item 1 Outstanding Reports Checklist (C14-7.4)**

EA - N

**MOVED** Whiteley/McCloskey that the information be received and noted and that the items marked with an asterisk (\*) be deleted.

**Carried  
69.3.24**

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In recognition of Warren being a healthy town and to keep awareness of a healthy lifestyle, Council will be standing while dealing with Item 2 of the General Manager's report.

**Item 2 Committee/Delegates Meetings (C14-2)**

**MOVED** Jackson/McCloskey that the information be received and noted.

**Carried  
70.3.24**

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**Item 3 Works Progress Reports – Infrastructure Projects (C14-7.1, G4-1)**

**MOVED** McCloskey/Walker that the information be received and noted.

**Carried  
71.3.24**

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## DIVISIONAL MANAGER ENGINEERING SERVICES REPORTS

CONTINUED

Item 3 Works Progress Reports – Fleet/Workshop (C14-7.2)

MOVED Druce/Jackson that the information be received and noted.

Carried  
78.3.24

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## MANAGER HEALTH AND DEVELOPMENT SERVICES REPORTS

Item 1 Development Application Approvals (B4-9)

MOVED Jackson/Druce that the information be received and noted.

Carried  
79.3.24

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Item 2 Works Progress Reports – Health and Development Services (C14-7.3)

MOVED Whiteley/Jackson that the information be received and noted.

Carried  
80.3.24

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## NOTICES OF MOTIONS/QUESTIONS WITH NOTICE

Nil.

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## MATTERS OF URGENCY

Nil.

There being no further business the meeting closed at 10.47 am.

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THESE MINUTES WILL BE CONFIRMED AT THE ORDINARY MEETING OF COUNCIL  
HELD ON WEDNESDAY, 24TH APRIL 2024 AS BEING  
A TRUE AND CORRECT RECORD.

MINUTE No.      .4.24

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**GENERAL MANAGER**

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**MAYOR**